



Heating and Ventilating Contractors' Association Membership Application

Completion of this form will start the application process for you to become a member of the HVCA and one or more of the specialist groups where appropriate.

The annual cost of membership is based on turnover relating to 'in-scope' hvacr contracting, repairs, servicing and commissioning work undertaken in the United Kingdom, the Isle of Man and the Channel Islands, and is calculated using the turnover information from your previous trading year.

A small annual charge will also be levied in respect of the cost of independent inspection and assessment, upon which admission to HVCA membership is based.

If you are joining in March you will be charged the full annual subscription, at other times you will pay an amount proportionate to the percentage of the membership year left to run.

The HVCA welcomes applications for membership from any business which is established in the United Kingdom, the Channel Isles or the Isle of Man in order to carry out any aspect of the installation, maintenance and or commissioning of plant and equipment associated with heating, ventilating, refrigeration, air conditioning, plumbing and or domestic engineering services.

Heating and Ventilating Contractors' Association

For further information please phone (020 7313 4907), fax (020 7727 9268), e-mail (voreilly@hvca.org.uk) or visit our website www.hvca.org.uk

Business Name:
Trading as:
(if different)
Address
City/Town County Postcode.....
Tel: Fax:
E-mail: Web site:

Declaration

On behalf of the above business, I the undersigned apply for membership of the HVCA and if admitted to membership undertake to abide by the Constitution and Rules thereof and observe the undertakings and Bye-Laws of the Specialist Groups of the HVCA.

Contact Name:..... Position:
Signature: Date:

Declaration

On behalf of the above mentioned business, I the undersigned apply for membership of the HVCA. Subject to satisfying the independent inspection and assessment processes, and when admitted to membership, I will undertake to abide by the Constitution and Rules thereof and observe the undertakings and Bye-Laws of the Specialist Groups of the HVCA.

Please separately specify any other circumstances, either nationally or locally, affecting the operation of your organisation, which are relevant to or may prejudice in any way, your application for membership (please note if you do not respond to this question within 21 days, the Association will assume you have no such information to disclose)

A non-returnable application fee of £58.75 (inc. VAT), and a copy of your business letterhead is required with this form.

Please tick whichever box is appropriate for your payment.

- I enclose a cheque for £58.75 made payable to HVCA
- I am paying by credit card and have completed the payment details below

Credit Card Payment *Please tick box for type of card*

- VISA MASTERCARD EUROCARD

Card No

Expiry Date

Name on Card

Cardholder's address if different from business address

.....
.....

Signature: Date:

**PLEASE POST YOUR APPLICATION FORM TO:
THE MEMBERSHIP SERVICES MANAGER
Heating and Ventilating Contractors' Association
Esca House, 34 Palace Court, Bayswater, London W2 4JG**

HVCA

Membership of the HVCA

means:

Being identified by clients, specifiers, consultants and government groups as a
quality provider of building services.

Having access to a wide range of services that will help you build a
better and more profitable business,
and a network of regional groups and branches which will provide contact with other members and advise on local and national developments.

Day-to-day assistance

with any commercial, contractual, employment, technical, health & safety problems you may have or on which you require guidance.

Attaining attractive
discounts on core business expenses:
pensions, private medical insurance, business insurances, bonds. Additionally, cost effective death, disability, accident, sickness and holiday pay benefits are available.

Members are able to
achieve savings
that more than pay for their annual membership subscription.

Assessments and inspection audits, which form part of the membership admission process, take place as soon as practicable following the receipt of the membership application form.